



April 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Happy Easter!	1 B	2 R	3 E	4 A	5 K	6
7	8 Remote Eclipse Day	9 Happy Birthday Mrs. Edell!	10 Nothing Bundt Cakes Fundraiser begins.	11 MS ELA NYS CBT	12 MS ELA NYS CBT 8:30am Mass K-8	13
14	15	16 Gr. 3-5 ELA NYS CBT	17 Gr. 3-5 ELA NYS CBT	18 3rd Quarter Report Card and Honor Roll Assembly 1:15	19 8:30am Mass 4-8 8th Grade Diocesan Retreat Gr. 3 & 5 Reinstein Woods Field Trip	20
21	22 Earth Day - Sea Adventure Week	23 Aquarium Outreaches	24 Aquarium Outreaches MS Math NYS CBT Administrative Assistants' Day!	25 Aquarium Outreaches MS Math NYS CBT Happy Birthday Miss Joanne!	26 8:30am Mass K-8	27 Happy Birthday Mrs. Matheis!
28	29 Possible K-4 Aquarium Field Trip	30 Gr. 3-5 Math NYS CBT				

CA of Niagara Falls

Started: 3/23/23

Done:

1. Mandates 1 & 3: I thought we decided you had 11 K-8 HRs last year (that's what is on the spreadsheet, along with the higher hours and salaries/benefits); claiming 11 if you had 11 would get more money. **We have 9 teachers, 2 admin, 1 support staff -> is 11 better than 12? DONE**
2. Mandate 2b: My records show that you had one teacher at new scorer training for 2 hours and 8 teachers at day of scoring training for 1.5 hours each (12 hours) for a total of 14 hours for a cost of \$180. How did you arrive at your numbers (17 hours and \$220)? Remember, this is only for ELA and Math Scorer Training **changed it - I included Science** – the invoice included Science 4 and 8 training which you claim on Mandates 11 and 14.
3. Mandate 6 and M6 Upload Request: By claiming you bought 36 scientific calculators in 2021-2022, you are required to upload your invoice/bill for those calculators along with a cancelled check showing it was paid. Please scan that and send it to me to look over before you upload it. **emailed you - let me know to do it or not?**
4. Mandate 9: You indicated four teachers participated in this Mandate at the top but entered zero teachers at the bottom. I tried to change this to four but changed it back to three because it triggered a hold. We can claim 4 if you want since the claim is already in POST REVIEW but you only get another \$36 for the extra teacher. It's your call. – **Done 3/23/23 - i put in 3**
5. Mandate 11b: See note #2 above. You can claim \$20 here but only after you remove it from Mandate 2b. **You stated 1.5 hours but it keeps changing it to 15 - so should I do ??? yes**
6. Mandate 14b: See note #2 above. You can claim \$20 here but only after you remove it from Mandate 2b. **You stated 1.5 hours but it keeps changing it to 15 - so should I do ??? yes**
7. Mandate 14 Upload Request: I deleted the upload request since you have now corrected this error. – **Done 3/23/23**
8. Mandate 19: I have a copy of your “BOCES Initial Service Request Form 2022” which shows you paid \$3,900.81 in RIC expenses for the scanning of 214 tests, including eSchool Costs. I entered this for you. – **Done 3/23/23**
9. POST REVIEW: Since your claim will be going to Post Review, make sure you have your payroll and benefits records and a copy of your school calendar. They'll be asking for them... **Joe is getting the calendar and I will emailing our business manager for payroll and benefits records**