

# Cafeteria Guidelines

Updated September 2017

This year, we have implemented new guidelines to improve the cafeteria for everyone. The changes are few, but need to be addressed and understood by the students. These guidelines will be reinforced daily so that good behavior will be the norm, and the cafeteria will be a positive place to eat and spend time with friends. Please read and discuss these guidelines with your student. If you have any questions, please contact the school immediately.

1. Good manners will be used at all times.
2. All students are to enter the lunch line if purchasing a lunch. If you brought your lunch, go directly to your designated tables.
3. Students will sit at the assigned class tables. Lunch times have been changed slightly, and there are more students in the cafeteria at a time. It is important to remain seated.
4. Students with food allergies will be seated at a table where they can eat their lunch and be monitored. This will ensure their safety.
5. Students who wish to purchase a snack may do so when their table is called by the lunch monitor. Students should have finished their main lunch before purchasing a snack. Lunch money is not to be used to buy snacks instead of lunch. Any food not eaten should be put back into their lunch box and taken home. No food is to be thrown out and wasted, just because they want to have a snack. This also will keep the parents aware of the student's lunch habits.
6. Students will be asked to keep their area clean and pick up all wrappers, napkins, and leftovers.
7. Small containers with plastic liners will be placed on each table to collect wrappers etc. This will eliminate the need to get out of their seats to throw items out. Lunch trays will be returned to the lunch line window area to be cleaned.
8. When finished, students may talk with friends, draw, and play games etc. as they are available. The same guidelines and manners are expected during this time as well. This is free time for fun and socializing, but not for fooling around.
9. Students will be asked by their classroom teacher to use the restroom before lunch and after lunch. This will reduce the number of students leaving the cafeteria. If a student must use the restroom during lunch, they must notify one of the lunch monitors prior to leaving.
10. Students will line up when the classroom teacher returns to the cafeteria.

Two "Café Art" bulletin boards are set up to showcase our students' talent. Each month a class will be featured. Artwork will be displayed (without names). All students will vote for their favorite and a prize will be awarded to the winner. With all of the guidelines in place, our cafeteria will be a wonderful place to have lunch and spend time with friends. Everything evolves around positive behavior and good manners.